## 21st Century Fund for Delaware's Children, Inc. Grant Guidelines and Procedures

The 21<sup>st</sup> Century Fund for Delaware's Children is a public/private partnership formed to address the special needs of at-risk children in Delaware. The intent of the fund is to provide grants that help children and youth define their strengths, improve their self-esteem and build a sense of hope for their future. Examples include paying for fees for sports camps, music lessons, prom related expenses and other opportunities to achieve a child's potential in a particular talent or interest otherwise not affordable or available to achieve them. Children receiving services from state agencies and community programs/organizations in Delaware are eligible for funding.

## **Application Process:**

- **1.** Applications are accepted on an ongoing basis. Only one grant will be provided to an individual child per year.
- 2. Applications for 21st Century Funds must be completed by an individual/organization worker providing service to a child or youth up to the age of 18. Applications are also accepted for youth up to age 22 for those aging out of the Foster Care system.
- **3.** Applications for requests for \$100.00 and under will be reviewed and determined if the request is consistent with the intent of the fund.
- **4.** Applications for funds in excess of \$100.00 require approval of the 21st Century Fund Grants Committee. Requests exceeding \$100.00 must include information specific to what other organizations were contacted for assistance prior to applying for funding.
- **5.** Mail or fax completed applications to :

21st Century Fund C/o Delaware Community Foundation 100 W. 10th Street, Suite 115 P.O. Box 1636/Wilmington DE 19899 Wilmington, DE 19801

Ph: 302-504-5229 Fax: 3302-571-1503 Attn: Calisa Emerson cemerson@delcf.org

- **6.** Checks will be made payable to the requesting organization worker or vendor who will provide the service. Approved funds will be mailed to the requesting worker. If the check is to be picked up by the client, call Children and Families First, DE in advance. Appropriate identification is required.
- 7. Receipts are required. The requesting organization is responsible for obtaining all receipts verifying the appropriate use of the funds. Mail or fax the original receipt to:

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